

COMMUNITY RELATIONS

Use of Facilities

The Board of Fire Commissioners recognizes the dedication of its members and authorizes the private use of District fire stations under the following conditions:

1. A member(s) using the fire station must accept full responsibility for conduct and damage, and must clean and leave the fire station in good order. One member shall be present at the station at all times during station use.
2. A minimum of two sworn members in good standing are required to be at the station for the use of a District fire station. One of the two members must be fully released to participate in any dispatched emergency and is required to respond to all station alarms during the use of the station.
3. The fire station may be available for nonprofit community-oriented functions at the discretion of the chief.
4. The use of alcohol or of a controlled substance will not be allowed on/in any district owned property.
5. Non-members are not allowed in the office area or on equipment unless assisted by an attending District member.

Cross Reference: Policy 3210

Loans of District-Owned
Equipment

Legal Reference: RCW 42.52.140
RCW 42.52.160
WAC 292-110-010

Gifts
Use of Persons, Money or Property for
Private Gain
Use of State Resources

Adoption Date: August 2, 2005

Chief Signature: _____

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Use of Facilities

The use of the District fire station shall be on the honor system. It shall be understood that this is a privilege that can be revoked at any time. Misuse of any station could mean a loss of these privileges for all members. With this thought in mind, the following rules shall be observed:

1. Occupants must be accompanied by a sworn District member.
2. A minimum of one member must be present at all times and accept full responsibility for occupant's conduct and any damage that may occur.
3. Member(s) shall insure that station is left in clean and orderly condition.
4. In the event of an alarm for the station being utilized, where multiple members are present, members are expected to respond to any and all alarms, leaving one member present at all times while station is occupied.

The fire station may be available for community-oriented functions at the Chief's discretion.

No alcohol or controlled substance shall be allowed on/in any district owned property.

Adoption Date: August 2, 2005

Chief Signature: _____

YAKIMA COUNTY FIRE PROTECTION DISTRICT NO. 5
P. O. Box 447
Zillah, Washington 98953
829-5111

Station Use Permit

Station: _____ Purpose of Use: _____

Date: _____ Hours: From _____ To _____

Name of Group/Person representing group: _____

Address: _____ Phone: _____

- I/We hereby agree to abide by the conditions set forth in District Policy 3200, such rules and guidelines as may be posted at the station, and any instructions or directions which may be given by the district representative named below.
- To insure that our use of the station does not interfere with the ability of the station to respond to emergencies, the following named member of our group, _____, shall be responsible for controlling parking and keeping emergency equipment unblocked in accord with the station's posted rules and/or the instructions of the district representative.
- I/We will keep the station in an orderly condition during use and will clean up before leaving, according to posted instruction and/or instructions from the district representative.
- We also agree to such fees as are established by the district.

Signed: _____ Date: _____
Group Representative

The district representative will be _____. You or your member designated above will meet the district representative at the above stated time on the day of use, and upon presentation of this permit, the district representative will unlock the station and provide orientation instructions regarding parking, safety, clean-up, etc.

Permission use granted: _____ Date: _____
Chief

FOR DEPARTMENT USE
(To be completed by district representative)

The station was properly cleaned and was secured at _____ hours. Initial _____ and forward to Headquarters Station. Add additional remarks to back of permit.