

YAKIMA COUNTY FIRE PROTECTION DISTRICT NO. 5 REQUEST FOR PUBLIC RECORD

(please print clearly)

I, _____ from Agency/organization name: _____

representing _____, request to: Inspect Copy the following:

- Fire Incident Report (1)
 Emergency Medical Report (2)
 CAD Printout

Incident Date: ____ / ____ / ____

Incident Location: _____
Address City State Zip-Code

Property Owned By: _____

- District Administrative Record(s) i.e. policies, procedures and other records of interest
 District Budget: Year(s) Requested _____
 Other: specify _____

Permission given to mail, email or fax the report to the following:

Name: _____

Address City State Zip-Code

Business Phone: (____) _____ Home Phone: (____) _____ Fax: (____) _____

Dated this _____ day of _____ at _____ a.m. / p.m.

Signed: _____ Staff Witness: _____

(1) Fire incident reports are considered public records and may be released with the proper request. Investigative records and information compiled by Yakima County Fire District No.5 during the investigation of any suspected arson fire, until such time as the investigation has been completed are exempt from public disclosure. In the event the investigative records have been referred to a law enforcement agency, said agency will determine whether to disclose such records.

(2) Information from an emergency medical report may be disclosed if it constitutes information that would be public knowledge to a bystander at the scene of an incident, at a fire station or at the hospital. The release of additional information will require the completion of an "Individual's Consent to Release Information" form.

DISPOSITION OF REQUEST

Request Granted _____ Request Denied _____ (Individual may request a review of decision)

Reason for denial: _____

Issuing District Staff: _____

In accordance to the provisions of RCW 42.56 public records may be disclosed only to appropriate parties.